



2022-2023 FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS APPEAL

Student Name: _____	Student ID: _____
Street Address: _____	City: _____ State: ____ Zip Code: _____
Telephone Number: _____	ECC Email Address: _____
Program of Study: _____	Anticipated Graduation Date: _____

The U.S. Department of Education requires each school that participates in Federal Student Financial Assistance programs to establish minimum standards for measuring Satisfactory Academic Progress (SAP). Students who receive federal aid such as Federal Pell Grant, Federal Supplemental Educational Opportunity Grant (SEOG), Federal Work-Study (FWS) and Federal Direct Student Loan (FDSL) must adhere to the SAP policy. To remain eligible, all federal student aid recipients must maintain a 2.0 Cumulative Grade Point Average (CGPA) and complete a minimum of 67% of all credit hours attempted. In addition, students must complete their respective academic program(s) within 150% of the hours required. For example, if the student's program requires 76 hours, the student can take up to 114 hours to successfully complete the program. Students failing to meet any one or any combination of the three SAP conditions, become ineligible for federal and state financial assistance.

Federal regulations make allowance for appealing financial aid suspensions under certain conditions with proper documentation. ECC recognizes that mitigating circumstances may prevent a student from completing a semester successfully.

If you wish to appeal your financial aid status due to mitigating circumstances, this form should be submitted three (3) weeks prior to the beginning of your next term of enrollment. Mitigating circumstances include but are not limited to the following:

- A serious/prolonged illness or accident that contributed to your failure to maintain satisfactory progress.
- The death of an immediate family member. An immediate family member may include a parent, spouse, child, or sibling.
- Other circumstances beyond your control.

If you are appealing due a medical or serious illness, it is strongly recommended that you attach supporting documentation from a professional from whom you received advice or treatment. This documentation should include a brief description of the illness, or accident, length of treatment and your last day of attendance.

If you are appealing due to the death of a family member it is strongly recommended that you attach a copy of the death certificate and/or obituary. Please indicate your relationship to the deceased. Additionally, Section C should be completed by your academic advisor.

Name: _____ Student ID# _____

SECTION A: TO BE COMPLETED BY THE STUDENT

Please check the term for which you are appealing to have your financial aid reinstated.

- Fall 2022
- Spring 2023
- Summer 2023

Reason for Appeal (Check all the apply)

- Grade Point Average – Cumulative grade point average (GPA) below 2.0
- Completion Rate - Completed less than 67% of my attempted hours
- Maximum Timeframe- Attempted more than 150% of the total credits required for current major but have a cumulative GPA of above 2.0 and completed more than 67% of attempted hours.
- Maximum Timeframe (Working on Second Program)

Have you previously submitted an appeal? _____ YES _____ NO

Discuss the circumstances that prevented you from meeting the Satisfactory Academic Progress (SAP) while attending ECC. Be specific about the events and the affected period of enrollment. (Use separate page if needed)

Discuss what has changed in your situation so you can now succeed at earning your degree, diploma, or certificate at ECC. Describe the efforts, steps or you have made which will now enable you to meet the academic progress requirements in your next term of enrollment. (Use separate page if needed)

SECTION B: STUDENT CERTIFICATION

I understand that a decision regarding this appeal will be made taking all of the information I have provided into consideration. If my appeal is approved I will be expected to make SAP during my next term of enrollment which will be a semester under financial aid warning. If I have been enrolled in the most recently concluded semester, I am aware that my appeal will not be reviewed until my semester grades have been evaluated. I certify that the information I have provided is true and accurate to the best of my knowledge.

Signature

Date

Name: _____ Student ID# _____

SECTION C: TO BE COMPLETED WITH FACULTY/ADVISOR

Please list the **TOTAL HOURS NEEDED** to complete current program: _____

List the classes you recommend for the student to enroll in the next semester, and the total hours needed for the student to graduate.

Program Name: _____ Program Number: _____

Course Number	Section Number	Course Name	Credit Hours
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Total Semester Hours: _____

COMMENTS:

Advisor Signature

Advisor - Print Name

Date

APPEALS must be three weeks before the first day of the term in which you are appealing. In some cases the classes to receive priority consideration. You will be notified of the appeal decision by email within 3 business days upon the conclusion of the appeals committee meeting.

Name: _____ Student ID# _____

FOR FINANCIAL AID OFFICE USE ONLY

Name of Program: _____ Total Attempted Hours: _____ Total Hours Earned: _____

Completion Rate (Pace) _____ GPA: _____ 150% Hrs. of Program: _____

Previous Appeal: ___Yes ___No Number of Appeals _____ Dates and Decisions of Appeals _____

Documents Attached: Academic Transcript: _____ SAPV (Screenshot from Colleague): _____

Reason for Appeal (Check all the apply)

- Grade Point Average – Cumulative grade point average (GPA) below 2.0
- Completion Rate - Completed less than 67% of my attempted hours
- Both Grade Point Average/ Completion Rate
- Maximum Timeframe- Attempted more than 150% of the total credits required for current major but have a cumulative GPA of above 2.0 and completed more than 67% of attempted hours.

FINANCIAL AID APPEAL COMMITTEE DECISION

A decision has been made to ___approve ___deny the financial aid appeal for the student listed.

- Appeal denied due to insufficient information:
- Appeal denied due to completion rate:
- Appeal denied due to grade point average:
- Appeal denied due to grade point average and completion rate: _
- Appeal denied due to hours needed to graduate, which exceeds the 150% rule
- Appeal Approved. Student must receive a cumulative GPA of 2.0 and an overall completion rate of 67% at the end of the probationary semester.
- Approved with recommendations. (see recommendations/comments)
- Other: _____

Recommendations/comments:

I ___agree ___disagree with the decision made by the committee. _____
Committee Member's Signature/Date

I ___agree ___disagree with the decision made by the committee. _____
Committee Member's Signature/Date

I ___agree ___disagree with the decision made by the committee. _____
Committee Member's Signature/Date

I ___agree ___disagree with the decision made by the committee. _____
Committee Member's Signature/Date