

**TO:** ECC Graduates  
**FROM:** Samantha Phillips, Vice President of Student Services  
**RE:** 2024 Graduation Ceremony  
**DATE:** February 09, 2024

Congratulations, Edgecombe Community College Class of 2024. This year's commencement exercises are scheduled for **Friday, May 10, 2024 at 4:00 p.m.** in the **Keihin Auditorium** of the **Fleming Building** on the **Tarboro** campus of Edgecombe Community College. Graduation is a milestone event in the life of every student. Your hard work and dedication over the years has made this special day possible. We are extremely proud of all of your efforts!

**Please read the following important information very carefully because this is the only MEMO you will receive containing this information about your special day.**

- If you are planning to participate in the graduation ceremony, you must complete the cap & gown order form by **Monday, March 11, 2024** at the [Cap and Gown Order Form](#) link.
- There is **NO** fee for your cap and gown. Therefore, you **MAY NOT** re-use or borrow an old gown. **One (1) Tassel** is provided with your graduation cap, so **do not mark the Extra Tassel section unless you would like to purchase an additional tassel. There is a \$6.00 charge for each extra tassel ordered.**
- For your convenience, sample gowns are available in Student Services on both campuses for you to try on if you are unsure of your correct size. If you need to try on a gown, please contact the Graduation Coordinator at [graduation@edgecombe.edu](mailto:graduation@edgecombe.edu) to schedule an appointment time.
- Caps & gowns will be available for pick up on **Thursday, April 18, 2024 from 8:00 a.m. until 7:00 p.m. in the Mobley Atrium of the Fleming (H) Building on the Tarboro campus.** Please make arrangements during this time. Please note that a representative from Balfour will be in the Mobley Atrium showing class rings from 10:00 a.m.- 2:00 p.m. if you are interested in purchasing a class ring. In addition, **graduation admission tickets** will be issued during this time.
- If you are unable to attend cap and gown pick up, your cap & gown will be available for pick up at Student Services on the Tarboro Campus anytime until **Thursday, May 09, 2024 at 5:00 p.m.**
- **Graduation rehearsal** will be held on **Thursday, May 09, 2024, at 12:00 p.m.** in the Keihin Auditorium of the Fleming Building on the Tarboro Campus.
- Graduating members of Phi Theta Kappa may pay an additional **\$36.00** for a stole and additional tassel. Phi Theta Kappa members must have a 3.25 GPA to be allowed to wear the stole and tassel at graduation. For more information or to place an order you may contact **Karin Ruffin (TB) 252-618-6574 [ruffinkf@edgecombe.edu](mailto:ruffinkf@edgecombe.edu)** or **Jordan Carte(RM) 252-618-6671 [cartercj@edgecombe.edu](mailto:cartercj@edgecombe.edu).**
- **If you do not participate in the graduation ceremony your Credential is not automatically mailed; therefore, you may pick up your diploma beginning Monday, May 13, 2024. If you would like to have your Credential mailed, there will be a shipping charge and you can arrange this by contacting [graduation@edgecombe.edu](mailto:graduation@edgecombe.edu).**
- If you have any questions or concerns, please contact Kienesha Ebron at [graduation@edgecombe.edu](mailto:graduation@edgecombe.edu).

Cap & Gown Order Forms Due	<b>Monday, March 11, 2024</b>
ECC Job Fair (Tarboro campus)	<b>Friday, March 15, 2024 from 9:00 a.m. - 12:00 p.m.</b>
Cap & Gown Pick-Up	<b>Thursday, April 18, 2024 from 8:00 a.m. - 7:00 p.m.</b>
Graduation Rehearsal	<b>Thursday, May 09, 2024 12:00 Noon</b>
Graduation	<b>Friday, May 10, 2024 4:00 PM</b>
Degree/Diploma Pick-Up	<b>Begins Monday, May 13, 2024</b>