



TO: ECC Graduates
FROM: Samantha Phillips, Vice President of Student Services
RE: **2025 Graduation Ceremony**
DATE: February 10, 2025

Congratulations, Edgecombe Community College Class of 2025. This year’s commencement exercises are scheduled for **Friday, May 09, 2025 at 4:00 p.m.** in the **Keihin Auditorium** of the **Fleming Building** on the **Tarboro** campus of Edgecombe Community College. Graduation is a milestone event in the life of every student. Your hard work and dedication over the years has made this special day possible. We are ready to celebrate you!

Please read the following important information very carefully because this is the only MEMO you will receive containing this information about your special day.

- If you plan to participate in the graduation ceremony, you must complete the cap & gown order form by **Monday, March 10, 2025** at the Cap and Gown Order Form Link.
- There is **NO** fee for your cap and gown. Therefore, you **MAY NOT** re-use or borrow an old gown. **One (1) Tassel** is provided with your graduation cap, so **do not mark the Extra Tassel section unless you would like to purchase an additional tassel. There is a \$6.00 charge for each extra tassel ordered.**
- For your convenience, sample gowns are available in Student Services on both campuses for you to try on if you are unsure of your correct size. If you need to try on a gown, please contact the Graduation Coordinator at graduation@edgecombe.edu to schedule an appointment time.
- Caps & gowns will be available for pick up on **Thursday, April 17, 2025 from 8:00 a.m. until 7:00 p.m. in the Center for Innovations(CFI) Building on the Tarboro campus.** Please make arrangements during this time. Please note that a representative from Balfour will be in the Center for Innovation (CFI) building showing class rings from 10:00 a.m.- 2:00 p.m. if you are interested in purchasing a class ring. In addition, **two (2) graduation admission tickets** will be issued during this time.
- If you are unable to attend cap and gown pick up, your cap & gown will be available for pick up at Student Services on the Tarboro Campus anytime until **Thursday, May 08, 2025 at 5:00 p.m.**
- **Graduation rehearsal** will be held on **Thursday, May 08, 2025, at 12:00 p.m.** in the Keihin Auditorium of the Fleming Building on the Tarboro Campus.
- Graduating members of Phi Theta Kappa may pay an additional **\$36.00** for a stole and additional tassel. Phi Theta Kappa members must have a 3.25 GPA to be allowed to wear the stole and tassel at graduation. For more information or to place an order you may contact **Karin Ruffin (TB) 252-618-6574 ruffinkf@edgecombe.edu or Jordan Carter (RM) 252-618-6671 cartercj@edgecombe.edu.**
- If you do not participate in the graduation ceremony your credential is not automatically mailed; therefore, you may pick up your diploma beginning Monday, May 12, 2025. If you would like to have your credential mailed, there will be a shipping charge and you can arrange this by contacting graduation@edgecombe.edu.
- If you have questions or concerns specific to the graduation ceremony, please direct them to graduation@edgecombe.edu. Questions concerning your academic status as a spring 2025 graduate should be directed to your program advisor.

Cap & Gown Order Forms Due	Monday, March 10, 2025
ECC Job Fair (Tarboro campus)	Friday, March 21, 2025 from 9:00 a.m. - 12:00 p.m.
Cap & Gown Pick-Up	Thursday, April 17, 2025 from 8:00 a.m. - 7:00 p.m.
Graduation Rehearsal	Thursday, May 08, 2025 12:00 Noon
Graduation	Friday, May 09, 2025 4:00 p.m.
Degree/Diploma Pick-Up	Begins Monday, May 12, 2025