

EDGECOMBE COMMUNITY COLLEGE
STUDENT VETERAN OF AMERICA
BYLAWS



STUDENT VETERANS

of AMERICA

Edgecombe
COMMUNITY COLLEGE

Article I. Purpose

Section 1.01 Promote academic achievement and camaraderie among the veteran population of the ECC student body. Provide a venue for veterans to seek assistance concerning various academic and student life matters. Provide volunteer opportunities to engage with ECC student body and the public through a variety of events and collaborations with other ECC organizations.

Article II. Meetings (Regular, Special, Quorum)

Section 2.01 Meetings will be held the first (1st) Friday of each month and at other times as deemed necessary, alternating between Rocky Mount and Tarboro Campuses. Meetings may be canceled or rescheduled by a majority vote of all members present in a quorum at a given meeting.

Section 2.02 Time of meeting shall be from 1300 hours to 1400 hours (1:00pm to 2:00pm).

Section 2.03 In the month of May, election of new officers shall be conducted during the monthly meeting and shall be held in conjunction with the regular business meeting.

Section 2.04 The President, Vice-President, or Faculty/Staff Advisor may call special meetings at any time deemed necessary. In addition, any member may request a special meeting through the President, in writing. In all cases, special meetings shall be limited to the stated purpose, which must be communicated in advance.

Section 2.05 A quorum of two-thirds majority members shall be present at any regular or special meeting in order for Association business to be conducted. A majority vote of the members present is needed to approve any Association business not otherwise specified in the Bylaws herein.

Section 2.06 A majority of members shall be present at any regular, or special, meeting before the election of officers or amendments to the Association Bylaws can commence. A majority vote of the Association Members present is needed to approve amendments to the Bylaws, or to elect officers.

Article III. Membership

Section 3.01 Anyone having served in one of the military branches of service is eligible to be members.

Section 3.02 Any Student that is eligible for VA Educational Benefits or is the Dependent of a Veteran is eligible to be a member.

Section 3.03 Graduates of Edgecombe Community College that have been members of the Student Veterans Association may remain as Associate Members.

- (a) Associate members are ex-officio with non voting rights and are responsible for all financial transactions, and transportation regarding Club Events.

Article IV. Officers

Section 4.01 Officers must attend all meetings, provide general event planning, and support in addition to fulfilling his/her duties outlined below.

Section 4.02 President- Liaison with other associations and the school administration. Prepare agenda prior to each meeting. Help ensure follow-through on events and projects. Conduct meetings in accordance with Roberts Rule of Order.

Section 4.03 Vice-President- Assist president in facilitating and coordinating activities. Assist president in agenda preparation. Maintain calendar of association events. Maintain up-to-date membership roster and contact list. Preside over meetings in the absence of the president.

Section 4.04 Secretary- Prepare meeting minutes and notes. Maintain electronic and other forms of association records. Keep attendance.

Section 4.05 Treasurer- Maintain association funds, Make purchases on behalf of the association. Oversee purchase requests for association account. Act as account signer along with President and Vice-President.

Section 4.06 Sergeant-At-Arms-Preserve order during association meetings. Ensure meeting area is prepared for association meetings. Enforce meeting rules.

Section 4.07 Nominations for office positions will take place in September of each year.

Article V. Removal of an Officer

Section 5.01 An officer shall be removed from his/her position if he/she does not fulfil his/her duties required as described in Article IV, or if an officer resigns from his/her position. The vacated position will be filled by general election at the next meeting of the association.

Article VI. Advisor

Section 6.01 The advisor's duties shall consist of:

- (a) Overseeing the governing of the Association in an advisory capacity (nonvoting).
- (b) To attend all Association meetings and functions.
- (c) To accompany the Association members to all meetings and conferences.
- (d) To serve as a liaison between the Association Treasurer and business office concerning the disbursement of funds.
- (e) To provide leadership skills development with training of Association members.

Article VII. Guest Speaker(s)

Section 7.01 Guests may be invited to association meetings if approved in advance and placed on the agenda.

Article VIII. Code of Conduct

Section 8.01 All members shall abide by the Edgecombe Community College Student Code of Conduct

Article IX. Amendments.

Section 9.01 Article IV Officers – Nominations shall be amended to “Nominations for office positions will take place in May of each year.

Section 9.02 Article V Removal of an Officer shall be amended to “An officer shall be removed from his/her position if he/she does not fulfil his/her duties required as described in Article IV, violates the Edgecombe Community College Student Code of Conduct or if an officer resigns from his/her position. The vacated position will be filled by general election at the next meeting of the association.”

Section 9.03 Article II is amended to include Section 2.02

Section 9.04 The Name is changed from Veterans Student Association to Student Veterans Association to better align with the National Parent Organization, Student Veterans of America.

Section 9.05 This document is reformatted to better align with normal corporate and non-profit bylaw formats

Section 9.06 This document is revised to incorporate a name change and format change

Section 9.07 Article III is amended to include section 3.02 to include dependent students.