



TO: High School Equivalency & Adult High School Diploma Students
FROM: Samantha Phillips, Vice President of Student Services
RE: 2025 Graduation Ceremony
DATE: February 10, 2025

Congratulations on your completion of the High School Equivalency (GED) program or Adult High School Diploma program! This year’s commencement exercises are scheduled for **Friday, May 09, 2025 at 4:00 PM** in the **Keihin Auditorium** of the **Fleming Building** on the **Tarboro** of Edgecombe Community College. Graduation is a milestone event in the life of every student. Your hard work and dedication over the years has made this special day possible. We are extremely proud of all of your efforts!

Please read the following important information very carefully because this is the only MEMO you will receive containing this information.

If you decide to participate in the graduation ceremony, you must fill out the Cap and Gown order form by Monday, March 10, 2025 and pay a \$35.00 graduation fee to the Business Office on either campus.

One (1) Tassel is provided with your graduation cap, so **do not mark the Extra Tassel section unless you would like to purchase an additional tassel. There is a \$6.00 charge for each extra tassel ordered that must be paid with the \$35 graduation fee.**

Caps and gowns will be available for pick up on **Thursday, April 17, 2025 from 8:00 a.m. until 7:00 p.m. in the Center for Innovations(CFI) Building on the Tarboro campus.** Please make arrangements during this time. Please note that a representative from Balfour will be in the Center for Innovation (CFI) showing class rings from 10:00 a.m.- 2:00 p.m. if you are interested in purchasing a class ring. In addition, **two (2) graduation admission tickets** will be issued during this time.

Graduation rehearsal will be held on **Thursday, May 08, 2025 at 12:00 p.m.** in the Keihin Auditorium of the Fleming Building on the Tarboro Campus.

If you are unable to attend cap and gown pick up, your cap and gown will be available for pick up at Student Services on the Tarboro Campus anytime until **Thursday, May 08, 2025 at 5:00 p.m.**

ALL GRADUATION FEES ARE DUE TO THE BUSINESS OFFICE NO LATER THAN MONDAY, March 10, 2025.

If you have questions or concerns specific to the graduation ceremony, please direct them to graduation@edgecombe.edu. Questions concerning your academic status as a spring 2025 graduate should be directed to the appropriate staff member in the College and Career Readiness (CCR) Program.

Cap & Gown Order Forms Due	Monday, March 10, 2025
Graduation Fee Due	Monday, March 10, 2025 by 5:00 p.m.
ECC Job Fair (Tarboro campus)	Friday, March 21, 2025 from 9:00 a.m. - 12:00 p.m.
Cap & Gown Pick-Up	Thursday, April 17, 2025 from 8:00 a.m. - 7:00 p.m.
Graduation Rehearsal	Thursday, May 08, 2025 12:00 Noon
Graduation	Friday, May 09, 2025 4:00 p.m.