



**TO:** High School Equivalency & Adult High School Diploma Students  
**FROM:** Samantha Phillips, Vice President of Student Services  
**RE:** 2024 Graduation Ceremony  
**DATE:** February 09, 2024

Congratulations on your completion of the High School Equivalency (GED) program or Adult High School Diploma program! This year’s commencement exercises are scheduled for **Friday, May 10, 2024 at 4:00 PM** in the **Keihin Auditorium of the Fleming Building** on the **Tarboro** of Edgewcombe Community College. Graduation is a milestone event in the life of every student. Your hard work and dedication over the years has made this special day possible. We are extremely proud of all of your efforts!

**Please read the following important information very carefully because this is the only MEMO you will receive containing this information.**

**If you decide to participate in the graduation ceremony, you must fill out the [Cap and Gown Order Form](#) by Monday, March 11, 2024 and pay a \$35.00 graduation fee to the Business Office on either campus.**

**One(1) Tassel** is provided with your graduation cap, so **do not mark the Extra Tassel section unless you would like to purchase an additional tassel. There is a \$6.00 charge for each extra tassel ordered that must be paid with the \$35 graduation fee.**

Caps and gowns will be available for pick up on **Thursday, April 18, 2024 from 8:00 a.m. until 7:00 p.m. in the Mobley Atrium of the Fleming (H) Building on the Tarboro campus.** Please make arrangements during this time. Please note that a representative from Balfour will be in the Mobley Atrium showing class rings from 10:00 a.m.- 2:00 p.m. if you are interested in purchasing a class ring. In addition, **graduation admission tickets** will be issued during this time.

**Graduation rehearsal** will be held on **Thursday, May 09, 2024, at 12:00 p.m.** in the Keihin Auditorium of the Fleming Building on the Tarboro Campus.

If you are unable to attend cap and gown pick up, your cap and gown will be available for pick up at Student Services on the Tarboro Campus anytime until **Thursday, May 09, 2024 at 5:00 p.m.**

**ALL GRADUATION FEES ARE DUE NO LATER THAN MONDAY, March 11, 2024.**

If you have any questions or concerns, please contact the Graduation Coordinator at [graduation@edgewcombe.edu](mailto:graduation@edgewcombe.edu).

Cap & Gown Order Forms Due	<b>Monday, March 11, 2024</b>
ECC Job Fair (Tarboro campus)	<b>Friday, March 15, 2024 from 9:00 a.m. - 12:00 p.m.</b>
Cap & Gown Pick-Up	<b>Thursday, April 18, 2024 from 8:00 a.m. - 7:00 p.m.</b>
Graduation Rehearsal	<b>Thursday, May 09, 2024 12:00 Noon</b>
Graduation	<b>Friday, May 10, 2024 4:00 p.m.</b>