ECC Student Account Set Up

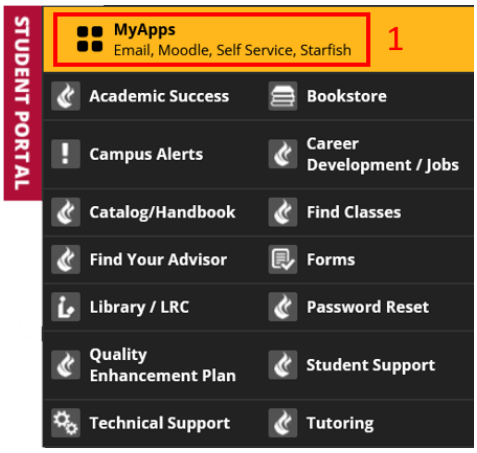
Complete the steps below using a computer or laptop (not a smartphone or tablet)

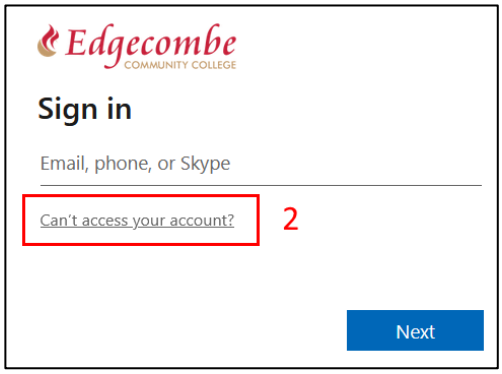
1. Go to the ECC MyApps Portal

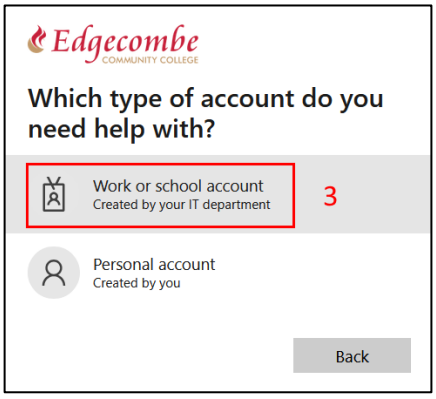
Visit www.edgecombe.edu and click on the "Student Portal" button on the right side of the college homepage. Click the MyApps button at the top of the menu.

2. Choose "Can't access your account"

3. Choose "Work or school account"







4. Enter your ECC email address

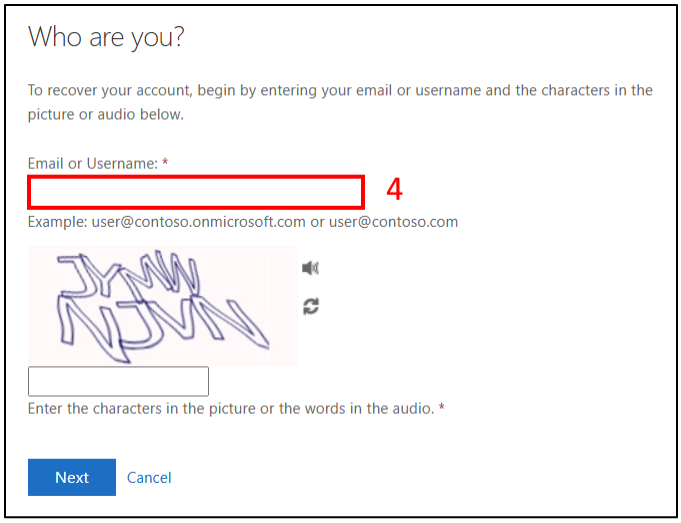
First initial + last name + first four digits of your date of birth followed by @my.edgecombe.edu

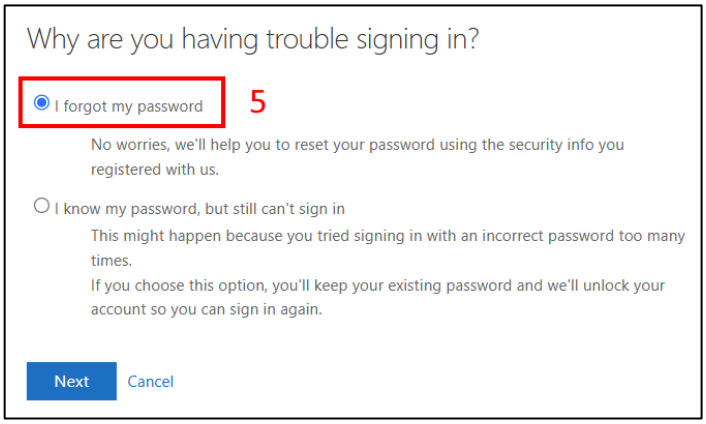
Example: John Smith, born May 18, 1988 → jsmith0518@my.edgecombe.edu

5. Click "I forgot my password"

A verification code will be sent to the email address provided on your college application.

If the email shown is incorrect or password reset is unavailable, contact Student Services to add a secondary email to your account.





Once you have received the verification code, enter it to proceed to the next step.

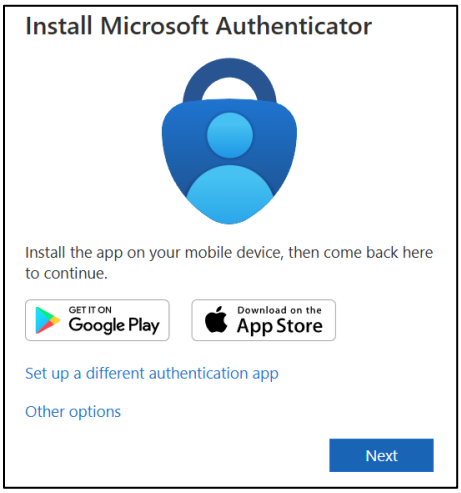
6. Choose a New Password

Your new password must be at least 8 characters and include at least three of the following:

- Lowercase letters, Uppercase letters, Numbers, Symbols

7. Set up Multifactor Authentication

- Install the Microsoft Authenticator app on your phone and click Next
- OR… to login using call or text verification, click the “Other options” link



8. Navigate using MyApps Portal shortcuts

Use the icons in MyApps to access your ECC email (Gmail), Moodle, or Self Service

Need Help?

If you do not have a cell phone to use with multifactor authentication or experience any issues during the setup process, please submit a technical support request at:

https://edgecombe.edu/student-portal/technical-support/technical-support-request/